

**Northeastern Middle School
Athletic Department Handbook**

Athletic Department Philosophy

Northeastern Wayne Schools take pride in providing opportunities for all student athletes through the Indiana High School Athletic Association (IHSAA) sponsored activities. Interscholastic athletics is historically a significant part of the total educational program. They offer opportunity for students to be a part of a team, to serve their school, to represent their community, to enjoy fellowship, and to develop intellectually, physically, and emotionally.

We believe that Northeastern Wayne Schools Athletics provide a unifying influence within our student body and between our school and community. The Northeastern athletic family will endeavor to provide each participant with positive experiences that will help them develop their own philosophy toward commitment, responsibility, and loyalty which will guide them for post-school competition in society. We believe that the will to win is a natural human trait and entirely desirable, but this urge whether individual or collective, is not to be attained at the price of unfair advantage or gained through violation of established rules and principles. The desire to win is important, but will never outweigh the welfare of the athlete and will be kept in perspective towards the balance of what is good for the team, the school, and the individual.

If athletics are to be sponsored by the educational system, then athletics must be educative. The educative process must continue into the realm of responsibility. We cannot escape the thought that responsibility lies with all of us. Responsibility is a big part of athletics at Northeastern Wayne Schools. Responsibility to one's team, self, and family is the most important aspect of education within the athletic department.

Northeastern Knights Athletics and spectators can be proud of a program that is helping our athletes become the best they can be in many aspects. Through the experiences gained through athletics, each student athlete can reach his/her potential both while in school, and later as a contributing member of society.

Athletic Department Mission Statement

Northeastern Wayne Schools recognize the many positive benefits students may receive through participation in athletic competition and will provide the opportunity for student athletes to develop and grow, through the use of its elementary through high school athletic program.

The Northeastern Wayne Schools Athletic Department, its coaches, and its athletes are committed to achieving academic excellence, strengthening personal character, providing leadership in our schools and community, and exhibiting teamwork and sportsmanship at all times.

**NORTHEASTERN MIDDLE SCHOOL
SANCTIONED SPORTS AND ACTIVITIES**

Middle School

Men's
Cross Country (6th/7th/8th)
Football (7th/8th)
Basketball (6th/7th/8th)
Wrestling (6th/7th/8th)
Track (6th/7th/8th)

Women's
Cross Country (6th/7th/8th)
Volleyball (7th/8th)
Basketball (6th/7th/8th)
Cheerleading (6th/7th/8th)
Track (6th/7th/8th)

Athletic Handbook

The Athletic Handbook and the Athletic Code of Conduct are to be considered an extension of the student handbook.

Athlete Code of Conduct

Northeastern Middle School athletes, cheerleaders, and managers must follow the Athlete Code of Conduct. The Code of Conduct can be found in Appendix A.

Required Athlete Documentation

Each athlete must complete and have on file in the athletic director's office the following documents before he/she will be allowed to participate in practices or competitions:

1. Pre-participation Physical Evaluation Form
2. Student Athlete Emergency Card
3. Assumption of Risk Sign Off Form
4. Drug Testing Policy Consent Form
5. Student Athlete Handbook and Code of Conduct Form
6. HIPPA (Release of Medical Information Form)
7. Concussion Acknowledgement and Signature Form
8. Sudden Cardiac Arrest Acknowledgement and Signature Form
9. Reid Hospital Consent for Treatment Form
10. Reid Hospital Athlete Demographic Form

Middle School Athletics

1. For the purpose of this athletic handbook the terms junior high and middle school can be used interchangeably.
2. The rules and regulations contained within this handbook are valid for middle school students, grades 6-8.
3. Indiana High School Athletic Association rules and regulations, where applicable, will be followed for middle school students.

Athletic Council

1. The purpose of the athletic council is to rule on any items not covered in the Athletic Handbook and to be a level of appeal for code of conduct violations.
2. The athletic council shall consist of all varsity head coaches who are licensed teachers, who are employed by Northeastern Wayne Schools as a teacher or administrator, two lay coach representatives (one male sport and one female sport) selected by the athletic director, middle school principal, and high school principal, two student athletes (one male, one female), middle school/high school assistant principal, athletic director, assistant athletic director – middle school, and assistant athletic director – elementary school.
3. Athletes sitting on the council must be a junior or senior, have earned at least two varsity letters in separate sports, and shall be appointed by the athletic director to serve a staggered term of two years.
4. Each member of the council shall have one vote. The athletic director shall vote only in the case of a tie.
5. The athletic director, the middle school principal, and/or the high school principal may call a meeting of the athletic council, when it is deemed necessary.
6. Any three-varsity head coaches may call a meeting of the athletic council.
7. A meeting cannot be called by a student athlete member.
8. Any varsity head coach, the middle school principal, the high school principal, or the athletic director may bring a proposal to the council.
9. Once a proposal is presented to the council, the council shall vote within three days to accept or reject the proposal. Simple majority of the entire council shall prevail.
10. Decisions made by the Athletic Council can be appealed to the building principal. The building principal shall be the final step in the appeals process.

Insurance

Northeastern Wayne Schools and the Northeastern Athletic Department **DO NOT PROVIDE** insurance coverage for student-athletes. All student-athletes are given the opportunity to purchase Student Accident Insurance at their own cost. Parents can obtain an application from the high school main office to purchase school insurance. Northeastern Wayne Schools administrators, coaches and trainers are safety conscious and are trained to instruct athletes in the safe and proper techniques of their individual sport(s). Due to the nature of athletic activity, however, injury may occur.

While the school provides the opportunity for such participation, the parent retains the right of denial of such participation and must carry the responsibility for providing medical care and insurance coverage for their son or daughter. Parents are encouraged to have a family insurance policy to cover athletic injuries and the cost of treatment. In recent years the IHSAA has also carried catastrophic insurance to cover major injuries incurred during participation in approved IHSAA sports programs. IT SHOULD BE NOTED THAT NEITHER THE IHSAA NOR NORTHEASTERN WAYNE SCHOOLS CARRY ANY KIND OF FIRST DOLLAR MEDICAL INSURANCE FOR ATHLETIC INJURIES.

All athletes participating in interscholastic sports through Northeastern Wayne Schools are encouraged to be covered by an accident insurance policy. You must sign a release (page 4 of the IHSAA Pre – Participation Evaluation) stating that your child is covered under an existing family policy, the accident insurance offered through Markel Insurance Company or that you acknowledge your student does not have insurance.

Physical Examinations

Any student who tries out for and/or participates in interscholastic athletics must have on file proof of a physical examination performed by a licensed medical doctor (MD) prior to the first practice of any sport. The physical form may be obtained from the coaching staff or the athletic office. The doctor's signature must be dated after April 1 preceding the current school year. Physical examinations and submitting the completed forms to the athletic department and office staff are the responsibility of the athlete and his/her parents. New examinations and forms must be obtained each year.

Academic Eligibility

1. To be academically eligible, according to Indiana High School Athletic Association (IHSAA) and Northeastern Wayne Schools Guidelines, an athlete must pass a minimum of five (5) enrolled courses.
2. Semester grades will take precedence over any end of nine-weeks grades.

Middle School Supervision

Because middle school students pose special concerns for adult supervision, middle school students are not permitted to remain after school in order to "wait" for a practice or contest. Middle school students can arrive no more than 15 minutes before their scheduled arrival time. For example, if the volleyball coach told the athletes to be at school at 5:00 students may not be in the building before 4:45.

Shutdown Week

1. Northeastern Middle School/Northeastern High School will observe a mandatory shutdown week, in accordance with IHSAA regulations, during the week of the July 4 holiday.
2. Northeastern Middle School will observe a second mandatory shutdown week the week before the first day of official IHSAA fall sports practices.

Transportation

1. All transportation needs of athletic teams will be arranged through the Athletic Director.
2. All team personnel, including coaches, will travel to and from contests on the team bus unless prior approval has been obtained from the Athletic Director.
3. It is the responsibility of the coach to maintain a high level of discipline on all team trips, whatever the mode of transportation.
4. All team vehicles must travel together.
5. When private cars are used to transport a team, adult drivers (with a minimum age of 25) carrying adequate liability insurance must be used and parental consent obtained through the Athletic Director. This method of transportation is to be used in extreme cases only.
6. Athletes must provide prior written request, no less than 24 hours notice, to the Athletic Director not to go and/or return on school transportation. Any administrator may give permission in the absence of the Athletic Director. Coaches may grant permission only in extreme medical or death situations.

Attendance

1. An athlete must be present a minimum of four (4) periods, with the remaining periods considered an excused absence to participate in that evening's practice, contest, or other related activity.
2. Parent and/or guardian notes will NOT be allowed.
3. Students who are absent from school the last day of the week for an excused absence may participate in practices and/or contests on the following day provided their health has sufficiently improved and both the parent and coach approve.
4. These attendance standards in no way restrict a coach from enforcing more stringent requirements for his/her team.
5. Exceptions to this rule will be made through the athletic office.

School Discipline

1. In addition to suspensions (both in school and out of school) and other disciplinary action assessed by the Principal or his/her Designee, additional disciplinary action directly related to the athlete's participation in the athletic program may be taken by the Athletic Director and the athlete's coach.
2. Out of school suspensions, in-season, will make an athlete ineligible to participate in any practice or contest on any day included in his/her suspension, plus the athlete will be ineligible for the next athletic contest. A suspension in effect on Friday will make the athlete ineligible for any weekend practice or contest. All suspensions will end at midnight of the last day of the suspension.
3. Out of school suspensions, out-of-season, will make the athlete ineligible to participate in the first game of the athlete's next season.
4. The Athletic Director will deal with students with multiple out of school suspensions out-of-season. Penalties could range from full game suspensions to removal from athletic programs.
5. In-school suspensions, in-season, will be addressed by the head coach according to their team guidelines.
6. The Athletic Director will deal with habitual offenses. Penalties could range from a partial game suspension to removal from athletic programs.

Contest Conduct and Discipline

1. Any athlete ejected from a contest for an unsportsmanlike act shall be suspended from the next interschool contest at that level of competition and all other interschool contest at any level in the interim.
 - a. The athlete may attend the next competition but may not be in uniform nor participate with the team.
 - b. If the ejection is during the last contest of the season, the penalty will carry over to the next sport season the athlete participates in and finishes in good standing.
 - c. The athlete will complete a course on sportsmanship provided by the National Federation of High School Sports
2. A second offense in the same school year will result in suspension for twenty percent (20%) of the season in which the second infraction takes place.
 - a. The athlete may appeal the second penalty.
 - b. The athlete must request a meeting with the Principal and Athletic Director to provide any written materials or witnesses.
 - c. The coach and Athletic Director/Athletic Supervisor, if a home contest, will also be required to attend or submit a written statement concerning the incident.
 - d. The athlete may attend competitions and practices but may not be in uniform nor participate with the team.
 - e. If the suspension spans past the last contest of the season, the penalty will carry over to the next sport season the athlete participates in and finishes in good standing.
3. A third offense in the same school year will carry a one (1) year suspension from the date of the third offense. The same appeals process outlined in (2.) above will be available to the athlete.

Hazing/Harassment/Initiation

1. Hazing, harassment, and initiations will not be tolerated at any time.
2. An investigation by the Athletic Director will determine the severity of the punishment.
3. Suspension from the team will be at least ten percent (10%) of the season and could be as severe as a one-year suspension of athletic activities.

Athlete Sportsmanship Expectations

1. Athletes are to show respect for themselves and others at all times.
2. Athletes are to accept and abide by the decisions of the officials.
3. Athletes are to accept teaching and criticism from coaches without arguing or making excuses.
4. Athletes are to show compassion for teammates in defeat and congratulate them in victory.
5. Athletes are to maintain self control at all times.

Quitting a Team

1. Any athlete that quits a team during the season will not be permitted to go out for any other team of that sport season or any team preparing for an upcoming season (pre-season).
2. Student athletes who find out, during tryouts, that they would like to tryout for a different team may only do so with the consent of both coaches involved and the athletic director.
3. Rationale: A coach frequently selects a team based on numbers. Individuals who make a team, and later quit a team, can decrease the efficiency of the team development. They have, in effect, taken the place of another athlete who could have competed on the team initially and deprived that player of a spot on the team. Players who have doubts about what their role on a team will consist of, should request a meeting with the coach.

Multiple Sport Participation Per Season

1. Athletes at Northeastern High School/Northeastern Middle School are permitted to participate on only one athletic team per season.

2. Athletes are not restricted from participating in other extra-curricular activities, but should understand that participation in multiple programs will result in the athlete being required to make decisions about participation and should understand that consequences may result from those decisions.

Weight Room and Athletic Facility Usage

No student shall use the weight room, gym, or other facilities without proper adult supervision. Students are urged to request assistance from the weight room supervisor or coaches when planning and initiating a workout regimen. Athletes are expected to follow all weight room/facility rules and regulations including care and proper storage of equipment.

School Related Education Activities

Northeastern Middle School faces several challenges due to the size of its student population. It is understood that all athletic coaches will work with other school related activity sponsors to maximize the opportunity for students to participate in as many educationally related activities as possible. It is understood, however, that due to the size of the student population students will be faced with decisions regarding participation in numerous activities at the same time. This decision process is an important learning component to help create well rounded citizens.

Equipment Issue and Care

1. At the beginning of each season, the respective coach shall explain to his/her team their responsibility as it relates to equipment and facilities.
2. The head coach is responsible for the issuance and return of all equipment, maintaining of inventory records, reconditioning or cleaning that may be needed, and the proper storage of all equipment.
3. Athletes failing to return equipment are to be handled in the following manner:
 - a. The coach shall submit to the athletic director a list of his/her delinquent players.
 - b. Each coach, for the ensuing sport season, shall be notified if his/her team should have a delinquent athlete on the roster.
 - c. Delinquent player shall be ineligible for any form of athletic participation and shall have any awards or honors withheld until these obligations are cleared.
4. If/ when equipment is returned, it is judged to be in unsatisfactory condition due to carelessness on the athlete's part, the athlete will be fined the amount necessary to replace/repair the damaged equipment.
5. If the fine is not paid, no further athletic participation will be permitted until payment in full is received.

Athletic Debts

Athletes are responsible for any equipment issued to them by either the coaching staff or the athletic director. This includes such items as uniforms, bags, sports equipment, locks, etc. Athletes may also be expected to pay for a player pack that consists of practice and travel gear. Failure to return such items in good condition, failure to return fundraising money, or failure to pay for player packs will result in a monetary consequence for the athlete. The athlete will be given an Athletic Obligation form from a coach or athletic director with the amount owed to the athletic department. The athlete will remain ineligible for any other sports or extra-curricular activities until the debt is paid. A senior athlete who has not paid for their outstanding obligations will not be eligible for graduation.

Cheerleading

In order to allow athletes the greatest number of opportunities to participate in IHSAA sanctioned athletic activities the following will apply:

1. Those athletes participating in cheerleading will cheer in both the fall and winter seasons.
2. Cheerleaders will be allowed to participate in a sport during the fall and winter seasons, so long as the two sports do not cause a significant detriment to either team/squad.

Athletic Awards

1. Only those awards listed are sanctioned by the Athletic Department.

2. For a participant to be eligible for a letter or award he/she must:
 - a. Be recommended by the coach.
 - b. Meet all the school and state scholastic requirements.
 - c. Abide by this handbook, the student handbook, and the IHSAA handbook.
 - d. Return all equipment and pay for damaged or missing equipment.
 - e. Complete the season. An injured athlete may appeal to the coach and athletic director in order to receive a letter. He/she must have started the season and participated before the injury. In addition the athlete must continue to attend all required practices, contests, and activities of the team.
 - f. Be present at the awards ceremony or be excused by the coach and the athletic director. Failure to attend will result in forfeiture of an athlete's varsity letter and any individual awards.
3. In extreme cases a coach may appeal to the athletic director and building principal to present a letter to an athlete who does not meet the criteria listed within this section.

Awards Programs

1. Award programs for the high school and middle school will be conducted as follows:
 - a. The high school awards program will be held in the evening and will be open to the public.
 - b. The middle school awards program will be held during the school day and will be held in front of the student body. Individual sports may choose to include the middle school awards as part of their evening awards program.
 - c. Athletes must be dressed appropriately for an awards program. Business casual is considered the minimum acceptable for such an occasion. Shorts, t-shirts, cut of shirts, sandals, etc. are not considered acceptable. Students not dressed appropriately may forfeit any award they are eligible including individual awards.

Handbook Additions

The information contained within this handbook is in no way considered to limit the authority of the administration of Northeastern Middle School. The administration reserves the right to make emergency decisions when a situation is not specifically included in this document. Any substantial changes shall be approved by the Northeastern Wayne School Board.

APPENDIX A

Northeastern Wayne Schools Athletic Code of Conduct

The following Northeastern Wayne Schools athletic rules are in accordance with the Indiana High School Athletic Association (IHSAA) Constitution.

The conduct of participants in athletics at Northeastern Wayne Schools in or out of school, year round, shall be such as: 1) not to reflect discredit upon our school, and 2) not to create a disruptive influence on the discipline, good order, moral or educational environment in our school. Any such misconduct violating these principles shall be subject to disciplinary measures.

ENFORCEMENT OF THE CODE OF CONDUCT

The principal or his/her designee shall enforce all rules and regulations as described in the Code of Conduct (hereafter the Code) for athletics. All rules regarding behavior and/or training as outlined in IHSAA regulations apply. The coach of each sport will reinforce the Code during the year. Parents/guardians and athletes are required to sign the acknowledgment, consent, injury awareness and disclosure document stating that they understand the code and the athlete is subject to disciplinary measure should she/he violate the Code.

Any alleged violation of the Code shall be reported first to the principal or his/her designee and then is to be followed by an investigation by any or all of the following people: coach, sponsor, athletic director, principal or his/her designee.

The Code is in force twelve (12) months a year, grades five through twelve (5-12)

EXPECTED STANDARDS OF CONDUCT FOR ATHLETES

- The good of the team is first and foremost.
- No player(s) will ever employ illegal tactics to gain an undeserved advantage. All players will devote themselves to being a true sportsman.
- All athletes will care for all equipment as though it was their own personal property. If equipment is destroyed through practice, the school will replace it. If equipment is lost or stolen, the athlete(s) will fulfill their responsibility by paying for replacement of item(s).
- All athletes will obey the specific training and practice rules of their team as given to them by the coaching staff.
- Athletes should not engage in participating in negative activities. Drinking or possessing alcohol, taking or possessing controlled drug substances, possessing or using tobacco products, using profanity, and being disobedient are viewed as harmful to athletes, team, and school. Maximum effort and performance cannot be attained doing these things.
- Athletes and support students of the team must pass 70% (five of seven classes) of classes enrolled in each grading period to be eligible to participate in athletics. Team members should plan their time so that they devote energy to their studies to ensure passing grades, which represent their true abilities.
- Athletes should be a positive influence in all they attempt to do. They are to work for the betterment of Northeastern Wayne Schools and set a good example by doing what is right and good.
- Officials deserve courteous respect. All athletes must realize that officials do not lose a game or contest. They are there for the purpose of insuring both teams a fair contest.
- Athletes should appreciate that coaches, teachers, and school officials have the best interests of all athletes in mind as they equip, schedule, and conduct the athletic program.
- All Northeastern Wayne Schools athletes must comply with the standard of our athletic code of conduct and school rules or be subject to disciplinary action or dismissal from a team as determined by the rules, coaching staff, athletic director, and/or principals of Northeastern Wayne Schools.

Important: Northeastern Wayne Schools is not asking athletes to make sacrifices. Sacrifice implies giving up good things. We are asking our athletes to do the opposite. Live clean, think clean, and do those things that make them keener, finer, and more competent individuals and team members.

ATHLETIC COUNCIL

The athletic council shall consist of all varsity head coaches who are licensed teachers, who are employed by Northeastern Wayne Schools as a teacher or administrator, two lay coach representatives (one male sport and one female sport) selected by the athletic director, middle school principal, and high school principal, two student athletes (one male, one female), middle school/high school assistant principal, athletic director, assistant athletic director – middle school, and assistant athletic director – elementary school. The athletic council is in existence to hear appeals of athletes from decisions of exclusions by the coach and athletic department. Recommendations, different from the already stated consequence, may or may not be made. Following the hearing the parent(s) or guardian will be notified within five (5) days by the principal or his/her designee of the decision of the council. The council's decision may accept, reduce, or revoke the exclusion decision for violations, but may not invoke a more severe penalty.

APPEALS/HEARING

An athlete and his or her parent(s) or guardian have the right of hearing on an exclusion by so notifying the principal in writing within five (5) school days after the exclusion decision. The right of appeal is forfeited if this is not requested within the five (5) day limit.

The purpose of the appeal hearing is to inquire into the athlete's alleged violation and to allow the athlete and parent(s) or guardian to present evidence on the student's behalf. The appeal is to determine whether or not the accused student has forfeited his/her privilege to be in athletics. This process has no legal implication or requirements.

RULES OF THE CODE OF CONDUCT

The following rules are specific examples of conduct that would violate the Code of Conduct set forth above. Conduct that is not covered by these examples but violates the principles of the Code of Conduct is subject to disciplinary measures. Starting in high school consequences will be tracked on a cumulative basis.

Note: Rules one and two are the same consequences as set forth in the Random Drug Testing Policy. These rules will be applied according to offense level the student athlete is at currently.

Rule 1. Athletes (hereafter student staff, student athlete, trainers and cheerleaders are included in the term 'athletes') shall not knowingly possess, use, transmit or be under the influence of any narcotic drug, hallucinogenic drug, stimulant, depressant, anabolic steroids, marijuana, counterfeit caffeine pills, or possess, use or transmit paraphernalia for the use of such substances. (Use of an authorized drug as prescribed by a registered physician shall not constitute a violation of this rule.)

Consequence: **First Offense:** The student/athlete will be suspended for 50% of the athletic team's season's calendar of events. If any offense occurs during the off-season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity. The building principal or his/her designee may reduce the suspension to 25% of the athletic season with counseling. (*See Compassion Clause*)

Second Offense: The student/athlete will be suspended for 75% of percent of the athletic team's season's calendar of events. If any offense occurs during the off season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity. All athletic suspensions will occur for consecutive events played. The building principal or his/her designee may reduce the suspension to forty (40%) percent of the athletic season with counseling. (*See Compassion Clause*)

Third Offense: The student/athlete will be suspended from participation in all athletics for the remainder of his/her enrollment in the Northeastern High School/Northeastern Middle School.

Rule 2. Athletes shall not partake in any degree or be in possession of alcoholic beverages and tobacco products, including e-cigarettes, and any substance than can be used with an e-cigarette or like paraphernalia.

Consequence: **First Offense:** The student/athlete will be suspended for 50% of the athletic team's season's calendar of events. If any offense occurs during the off-season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity. The building principal or his/her designee may reduce the suspension to 25% of the athletic season with counseling. (*See Compassion Clause*)

Second Offense: The student/athlete will be suspended for 75% of percent of the athletic team's season's calendar of events. If any offense occurs during the off season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity. All athletic suspensions will occur for consecutive events played. The building principal or his/her designee may reduce the suspension to forty (40%) percent of the athletic season with counseling. (*See Compassion Clause*)

Third Offense: The student/athlete will be suspended from participation in all athletics for the remainder of his/her enrollment in the Northeastern High School/Northeastern Middle School.

Rule 3. Felonies, misdemeanors, acts of delinquency or status offenses.

Consequence: Any athlete arrested or detained, as a juvenile on such a charge will be suspended from participation pending investigation of the incident. Conviction of a felony at any time shall exclude the student-athlete from athletic participation for one full year (12 months) from the day the violation is confirmed. Conviction of a misdemeanor shall be subject to athletic suspension for 25% of the contests on the first offense with practice at the discretion of each coach. The second or succeeding offense, either misdemeanor or felony will bring an athletic suspension for one (1) calendar year as stated in rule one.

Rule 4. Athletes shall not commit acts of disrespect, vandalism, and/or theft.

Consequence: The first offense will result in automatic suspension from participation in athletics and from athletic squad or team for 25% of the contests for such team or squad. Practice for the athlete is at the discretion of the coach. Second offense or succeeding offense, will result in athletic suspension for a minimum of one (1) calendar year (12 months) from the day the violation is confirmed.

Rule 5. Any athlete who is in violation of school rules such as truancy, suspension, classroom disruption or other punishable acts will be disciplined by the already established school rules. The athlete may further be dealt with within the structure of each coach's rules for his/her sport and/or the athletic department for habitual violations. If an athlete is suspended out-of-school for any reason, he/she will be ineligible for all contests during the term of his/her suspension, plus one additional game. Practice is at the discretion of the coach

and the athletic director for any in-school suspended athlete. Out-of-school suspension athletes cannot practice during the suspension time.

Rule 6. Attendance at social events (parties, dances, etc.) is up to the athlete and parents. However, athletes are expected to leave social events immediately where there is illegal use of chemical substances, alcohol, or tobacco. Failure to do so implies guilt and violators will be subject to athletic suspension for 10% of the contests on the first offense. The second and succeeding offense will bring automatic suspension from his or her athletic team for 25% of the contests. Habitual offenses could lead to more severe penalties from the athletic department. Practice is at the discretion of the coach and athletic director.

Rule 7. Other rules: Apart from these rules and policies, Northeastern Wayne Schools and the coaching staff/sponsors of each sport/activity have their own rules and requirements. Coaches/sponsors have the necessary authority to enforce those rules. Any student who violates a rule or requirement as a member of a team or activity will be subject to the consequences as defined in those rules and requirements. These rules and the penalties for breaking them will be given to the athletes by the coach at the first meeting or practice of that sport. These written regulations will be on file with the Athletic Director.

SELF-REPORT CLAUSE

It is the intent of Northeastern Wayne Schools to assist students with developing responsibility for their actions and to encourage honesty. Therefore, any student who voluntarily reports on him or her self as to a violation of the Code of Conduct before being reported by some other means will be permitted leniency. This student will pay a lesser penalty for the infraction than stated; they will not be permitted to participate in a number of contests equal to 10% or at least one contest of the sport season they are in or will be in. In cases of substance abuse, the self-reporting student must participate in a substance abuse awareness session(s) with a qualified professional to receive the benefit of this clause. This Self-Report Clause can be used only once during the student's high school career.

COMPASSION CLAUSE (Applies to Rules 1 and 2)

The building principal or his/her designee may reduce the suspension to 25% or 40% percent of the athletic season if:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern High School/Northeastern Middle School and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

ATHLETIC SEASON DEFINED

The athletic season is defined as commencing with the first practice and ending with the final event for that sport. Penalties for violations take effect immediately upon verification of any violation and will include games in succession, i.e. season schedule, tournaments and state series, in order of competition.

COMPUTATION OF PERCENTAGES FOR ATHLETES

A season is defined as being the total number of regular scheduled season contests plus one (1) IHSAA tournament contest. To determine a percentage of a season take the total number of contests and multiply by the appropriate percentage. The fractional portion of a penalty will be rounded off to the next highest whole number (e.g. 1.25 moves to 2.) If there are not enough contests remaining to serve the suspension, the penalty will continue for the next sport in which the suspended athlete competes.

FORFEITURE OF AWARDS

If a violation of the Code occurs, the athlete will not be considered in good standing and therefore will forfeit all letters and awards for the sport season.

CARRY-OVER SUSPENSION

If the violation of the Code occurs in the last part of a sport and the violator cannot fulfill the terms of his/her violation in the sport the suspension does carry-over until the suspension is fulfilled. This includes their next sport or the same sport next year. (I.e. if the suspension is for two football games with only one remaining, the athlete must also miss his first basketball game or wrestling match or baseball game until the suspension has been served.) If a typically one-sport athlete elects to participate in a new sport in order to serve a suspension, he/she will be required to complete this season in good standing.

COMPLETING AN ATHLETIC SUSPENSION

When serving an athletic suspension, the athlete is expected to be present at all athletic contests and practices involving his/her team or squad. The athlete is a member of the team and is expected to fulfill this responsibility. If the athlete does not attend the contest, credit will not be given toward fulfilling the requirements of the suspension. The coaches' discretion cannot excuse the athlete.

All athletic suspensions will occur for consecutive events played.

TRANSPORTATION TO AND FROM ATHLETIC CONTESTS

Athletes are expected to travel to and from athletic contests together as a team. The coach and athletic director will approve only special cases. In approved cases the athlete may only be released to parents or legal guardian with a written request.

ALL RULES REGARDING BEHAVIOR AND/OR TRAINING AS OUTLINED IN IHSAA REGULATIONS APPLY.

APPENDIX B

LAST NAME

FIRST NAME

GRADE 15-16

SIGNATURES OF UNDERSTANDING AND AGREEMENT TO ABIDE FORM

I have read the Northeastern Student Athlete Handbook and the Northeastern Athletic Code of Conduct for Students. (Copies are available in the student handbook, at nhs.nws.k12.in.us, or in the school office.) I believe I am eligible to participate in athletics and agree to abide by the rules and regulations of my school (including the Student Athlete Handbook, Athletic Code of Conduct, Student Drug Testing Policy, and Student Handbook) and the Indiana High School Athletic Association (IHSAA).

Student Signature

Date

I (we) have read the Northeastern Student Athlete Handbook and the Northeastern Athletic Code of Conduct for Student Athletes. I (we) believe the above named athlete is eligible to participate in athletics and agree to abide by the rules and regulations of Northeastern High School/Northeastern Middle School (including the Student Athlete Handbook, Student Drug Testing Policy, Athletic Code of Conduct, and Student Handbook) and the Indiana High School Athletic Association (IHSAA).

As parent(s) or legal guardian(s), I (we) agree to abide by the rules and policies as far as it applies to me (us).

Parent Signature

Date

APPENDIX C
**WARNING, AGREEMENT TO OBEY INSTRUCTIONS,
RELEASE, ASSUMPTION OF RISK, AND
AGREEMENT TO HOLD HARMLESS**

SPORTS (check appropriate spaces)

- | | | |
|--|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Football | <input type="checkbox"/> Basketball | <input type="checkbox"/> Track |
| <input type="checkbox"/> Volleyball | <input type="checkbox"/> Wrestling | <input type="checkbox"/> Baseball |
| <input type="checkbox"/> Cross-Country | <input type="checkbox"/> Softball | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Golf | <input type="checkbox"/> Cheerleading | |

I am aware that playing or practicing to play/participate in any sport can be a dangerous activity involving **MANY RISKS OF INJURY**. I understand that the dangers and risks of playing or practicing to play/participate in the above- sport(s) include, but are not limited to, death, serious neck and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to virtually all internal organs, serious injury to virtually all bones, joints, ligaments, muscles, tendons, and other aspects of the skeletal system, and serious injury or impairment to other aspects of my body, general health and well-being. I understand that the dangers of playing or practicing to play/participate in the above sport(s) may result not only in serious injury, but in serious impairment of my future abilities to earn a living, to engage in other business, social and recreational activities, and generally enjoy my life.

Because of the dangers of participating in the above sport(s), I recognize the importance of following coaches' instructions regarding playing techniques, training and other team rules, etc., and agree to obey such instruction.

In consideration of *Northeastern High School/Northeastern Middle School* permitting me to try out for the above sport(s) and to engage in all activities related to the team(s), including, but not limited to, trying out, practicing or playing/participating in that sport(s), I hereby assume all the risks associated with participation and agree to hold *Northeastern High School/Northeastern Middle School of Northeastern Wayne School Corporation*, Fountain City, Indiana, collectively and individually, its employees, agents, representatives, medical personnel, coaches, and volunteers, including trainers, harmless from any and all liability, actions, causes of actions, debts, claims, or demands of any kind and nature whatsoever which may arise by or in connection with my participation in any activities related to the *Northeastern High School/Northeastern Middle School* athletic team(s) above. The terms hereof shall serve as a release and assumption of risk for my heirs, estate, executor, administrator, assignees, and for all members of my family.

I specifically acknowledge that **FOOTBALL, WRESTLING, SOFTBALL** and **BASEBALL** are **PHYSICAL CONTACT SPORTS** involving even greater risk of injury than other sports.

Date _____

Student Signature _____

PARENT/GUARDIAN

I, _____, am the parent/legal guardian of _____ (student). I have read the above warning and release and understand its terms. I understand that all sports can involve **MANY RISKS OF INJURY**, including, but not limited to, those risks outlined above.

In consideration of *Northeastern High School/Northeastern Middle School* permitting my child to try out for the above sport(s) and to engage in all activities related to the team(s), including, but not limited to trying out, practicing or playing/participating in that sport(s), I hereby agree to hold *Northeastern Jr/Sr. High School of Northeastern Wayne School Corporation*, Fountain City, Indiana, collectively and individually, its employees, agents, representatives, medical personnel, coaches, and volunteers, including trainers, harmless from any and all liability, actions, causes of actions, debts, claims, or demands of any kind and nature whatsoever which may arise by or in connection with participation of my child/ward in any activities related to the *Northeastern High School/Northeastern Middle School* athletic team(s) above. The terms hereof shall serve as a release and assumption of risk for my heirs, estate, executor, administrator, assignees, and for all members of my family.

I specifically acknowledge that **football, wrestling, softball**, and **baseball** are **physical contact sports** involving even greater risk of injury than other sports.

Date _____

Parent/Legal Guardian Signature _____

**Northeastern Wayne School Corporation
Extra-curricular Activities Drug Testing Program for
Northeastern High School/Northeastern Middle School**

A.) Rationale

Northeastern Wayne School Corporation has a strong commitment to the health, safety and welfare of its students. Results of studies throughout the United States and an increased substance abuse problem in Wayne County, Indiana, indicate that education alone is not an effective deterrent to substance abuse. Statistics from recent “Indiana Alcohol, Tobacco, and Other Drug Use Surveys” show a use of controlled substances among students at Northeastern High School/Northeastern Middle School. To ensure safe and secure educational and extra-curricular environments, a clear policy as well as supportive programs relating to detection, treatment and prevention of substance abuse is needed.

B.) Purpose

The purpose of this program is to educate, assist and direct students away from drug and alcohol use and toward healthy and drug-free school participation. Students involved in extra-curricular activities need to be exemplary in the eyes of our community and other students as well. Therefore, restrictions from participation in extra-curricular activities will be a part of this program. The primary intent of this program, however, is not to be disciplinary or punitive. Therefore, no student shall be expelled or suspended from school as a result of any verified “positive” test conducted by his/her school under this program other than stated herein.

C.) Non-Punitive Nature of Policy

No student will be penalized academically for testing positive for illegal drugs or banned substances. The results of drug tests pursuant to this policy will not be documented in any student’s academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the Northeastern Wayne School Corporation Board of Education will not solicit. In the event of service of any such subpoena or legal process, the student and the student’s custodial parent, legal guardian, or custodian will be notified at as soon as possible before response is made by the Northeastern Wayne School Corporation Board of Education, to the extent permitted by such subpoena or legal process.

D.) Legal Obligation

Indiana Code 20-8.1-7 sets forth health measures to be governed by school officials. Most specifically, IC 20-8.1-7-2 establishes the responsibility of schools to assist children found to be ill or in need of treatment

E.) Current Policies

This program does not affect the current policies, practices, or rights of Northeastern Wayne School Corporation with respect to tobacco and/or alcohol possession or use, where reasonable suspicion is obtained by means other than drug testing through this Policy. Northeastern Wayne School Corporation reserves the right to test any student who at any time exhibits cause for reasonable suspicion of tobacco and/or drug and/or alcohol usage.

F.) Scope

Participation in extra-curricular activities is a privilege. This policy applies to all Northeastern Wayne School Corporation students who wish to participate in extra-curricular activities at Northeastern High School/Northeastern Middle School, grades 6 - 12. Extra-curricular activities refer to those activities listed in the current school handbook which include all athletic teams, all school sponsored clubs and organizations, as well as any other school-sponsored extra-curricular activities not listed in the school handbook. This policy also includes students who wish to attend dances, prom, class-sponsored activities and those students who wish to drive to school, from school, or during school. **For the purpose of this policy, “extra-curricular” will be used to include extra-curricular and co-curricular activities, dances, and driving unless otherwise stated.**

The testing pool is made up of but not limited to:

1. Athletics (Participants include but are not limited to, athletes, cheerleaders, managers, and other athletic student personnel.)
2. Music (Participants include, but are not limited to, performing band members, performing choir members, and participants in solo/ensemble contests.)
3. Damsels
4. Academic teams
5. Drama
6. Co-Curricular Activities (Participants include but are not limited to, FFA, Yearbook, Journalism, Newspaper, etc.)
7. National Honor Society
8. Student Government (Participants include but are no limited to, Class Officers, Student Council, etc.)

9. All school clubs (in the master contract or approved by school administration)
10. Dance attendees
11. Model Legislature
12. Senior trip attendees or other special trips
13. Cadets
14. A parent/guardian may request that his/her student be placed in the testing pool.
15. This policy also applies to any student who elects to drive to school, from school or during school. However current case law prohibits action against drivers who only fail the nicotine test.

G.) Consent Form

It is **MANDATORY** that each student who participates in extra-curricular activities as designated in the “Scope” sections of this document sign and return the “consent form” prior to participation in any extra-curricular activity. Failure to sign the consent will result in non-participation in any and all extra-curricular activities at Northeastern. The “Consent Form” (attached hereto) shall be signed and dated by both the participant and by the parent/guardian. In so doing, the student agrees to participation in the random drug testing program at Northeastern High School/Northeastern Middle School. Student and parents who submit the form in a timely manner will not have to pay for the testing.

A Student who does not return the Consent/Non-Consent Form within the specified time period will be required to submit to a drug test prior to participation in extra-curricular activities at Northeastern. The student and/or his/her parent/guardian will be financially responsible for all costs and expenses of said test.

H.) Banned Substances

For the purpose of this Policy, alcohol, nicotine and all drugs listed as Controlled Substances in Indiana are banned substances under the Extra-Curricular Activities Drug Testing Program for Northeastern High School/Northeastern Middle School.

Information on Controlled Substances in Indiana can be found at the following sites:

<http://www.in.gov/legislative/ic/code/title35/ar48/ch4.html>

<http://www.clarkprosecutor.org/html/substnce/druglaw.htm>

The more common substances or their metabolites that can be tested for that are considered illicit or banned for Northeastern High School/Northeastern Middle School students include, but are not limited to, the following:

Alcohol	Amphetamines* ¹	Anabolic Steroids
Barbiturates	Benzodiazepines* ¹	Cocaine Metabolites* ¹
LSD	Marijuana Metabolites	Methadone* ¹
Methaqualone* ¹	Nicotine * ²	Opiates* ¹
Phencyclidine* ¹	Propoxyphene* ¹	

Other Specified Drugs*²

1. Street Drug Names for the substances above can be found at the following sites:
<http://www.drugalcohol-rehab.com/street-drugs.htm>
<http://www.streetdrugs.org/>
2. Current Indiana case law prohibits action against drivers who only fail the nicotine test.

I.) Testing Procedure

1. The selection of participants to be tested will be done randomly by the Vendor and selections will be made from time to time throughout the school year. Names will be drawn from one large pool of those students agreeing to be tested. Testing may occur Monday through Saturday. This variable schedule will keep students conscious of the possibility of being tested at any time during the year. Each student will be assigned to a number that will be placed in the drawing. This system will utilize a computer based system designed specifically for the purpose of randomly selecting individuals for drug testing.
2. No student will be given advance notice or early warning of the testing. In addition, a strict chain of custody will be enforced to eliminate invalid tests or outside influences. If the student’s number is randomly drawn and the student is absent the day of the test he or she will be tested on the next test date. Upon being selected for a urinalysis test under this policy, either by random selection, parent/guardian request, or a “follow up” test, a participant will be required to provide a sample of fresh urine according to the quality control standards and policy of the laboratory conducting the urinalysis test.
3. All students will remain under school supervision until they have produced an adequate urine specimen. If unable to produce a specimen, the student will be given up to 24 ounces of fluid. If still unable to produce a specimen within two hours, the student will be taken to the principal’s office and told he/she is no longer eligible for any of the

extracurricular activities. In addition, the parents/guardian will be telephoned and informed the student is unable to produce a sample for the testing procedure and that he/she may be tested at a later date to be reinstated for eligibility.

4. If determined by school officials or the Vendor that tampering or cheating by the student has occurred during the collection, the student will become ineligible for all extra-curricular activities until the date of registration for the following school year. This will be reported to the parent/guardian.
5. Immediately after the specimen is taken, the student may return to class with an admit slip or pass with the time he/she left the collection site. The principal (or administrative designee) must time and sign the pass.
6. The specimens will then be turned over to the testing laboratory and each specimen will be tested for alcohol, nicotine, pharmaceuticals, and "street drugs" (which may include all drugs listed as controlled substances under the laws of the State of Indiana).
7. The Laboratory selected must follow the standards set forth by the Department of Health and Human Services and be certified under the auspices of the Clinical Laboratory Improvements Act (CLIA).

J.) Chain of Custody

1. The contracted, certified laboratory will provide training and direction to those who supervise the testing program. To maintain anonymity, the student's random drug testing number, not name, will be used.
2. The principal/administrative designee will be responsible for calling students selected by the Vendor to be tested. In addition to the school day, students in the testing pool may be called after school, before, during, or after an extra-curricular activity.
3. Before the student's urine sample is tested by the laboratory, the student is to fill out, initial and date any form requested by the laboratory. At that time a student may notify school personnel that he/she is taking prescription medications.
4. A sanitized kit containing a specimen bottle will be given to each student. The bottle will remain in the student's possession until a seal is placed upon the bottle. The student will initial that the specimen has been properly sealed in his/her presence. The seal may be broken only by the lab testing the specimen.
5. If the seal is tampered with or broken, after leaving the student's possession and prior to arriving at the lab, the specimen is invalid. The student will be called again as soon as possible. The student will remain eligible for extra-curricular activities subsequent to a retest.
6. The supervisor obtaining the urine specimen will be of the same gender as the student. Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to entering the restroom. The door will be closed so that the student is by himself/herself in the restroom to provide a urine specimen. The supervisor will wait outside the restroom. The student will have up to two minutes to produce a urine specimen. The commode will contain a blue dye so the water cannot be used to dilute the sample. The faucets in the restrooms will be shut off.
7. After the specimen has been sealed, it will be sent to the testing laboratory in accordance with the Vendor and the labs specifications. The testing laboratory will report the results back to the principal/administrative designee in a timely fashion.
8. In order to maintain confidentiality, the container which holds the urine specimen to be tested will not have the name of the student on the container. Return confirmation sheets from the Vendor and the testing laboratory will make reference to the individual test by student random identification number and specimen ID number only.

K.) Test Results

1. This program seeks to provide needed help for students who have a verified "positive" test. The students' health, welfare, and safety will be the reasons for suspending the student from participation in extra-curricular activities.
2. The Results Group (RG) will be made up of the principal, assistant principal in charge of student activities and one teacher. The teacher will be chosen by lottery from staff members who are not club sponsors, coaches or co-curricular teachers. A different teacher will be selected each time.
3. Drug testing result sheets will be returned to the RG identifying students by number and not by name. Names of students tested will not be kept in open files or on any computer. Result sheets will be locked and secured in a location accessible only by the RG.
4. The Results Group will be notified by the laboratory of a student testing "positive". The RG will notify the student and his/her parent/guardian. The student or his/her parent/guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a "positive test" has been satisfactorily explained.
5. If the test is verified "positive", the RG will meet with the student and his/her parent/guardian at a school corporation facility in a timely fashion. The student and parent/guardian will be given information on counseling and assistance agencies that the family may want to contact for help.
The student will be prohibited from participating in extra-curricular activities until a follow-up test shows a negative result. The student shall be eligible for a retest upon completion of suspension of extra-curricular activities (or the first school day after the suspension period). If a positive result is obtained from any subsequent test of that participant, the procedures outlined in this paragraph will be followed. In addition, any time any student in this program who tested positive during the participation periods and did not make satisfactory explanation, Northeastern High School/Northeastern Middle School reserves the right to continue testing such student at any time. The student or parent/guardian may appeal the suspension of extracurricular activities by requesting that the urine specimen be tested

again by a certified laboratory at a cost to the student or his or her parent/guardian. The appeal process must be made with Northeastern Wayne Schools Administration. All decisions made by these administrators are final.

6. Information on a verified "positive" test result will only be shared with the appropriate school personnel (i.e. coaches or club sponsors.) The results of "negative" tests will be kept confidential to protect the identity of all students being tested.

L.) Financial Responsibility

1. Under this policy, Northeastern High School/Northeastern Middle School will pay for initial random drug tests, and the initial "follow up" tests resulting from any verified "positive" test. Any other tests requested by a student and his/her parent/guardian will be the financial responsibility of the student and his/her parent/guardian. Fees must be paid in full before testing.
2. Counseling and subsequent treatment by non-school agencies are the financial responsibility of the student and his/her parent/guardian.

M.) Confidentiality

Northeastern High School/Northeastern Middle School is committed to confidentiality in regard to this program. Under this drug testing program, any staff, coach or sponsor of Northeastern High School/Northeastern Middle School who may have knowledge of the results of a drug test shall not divulge to anyone the results of the test or the disposition of the student involved, other than in the case of legal subpoena made upon that person in the course of a legal investigation.

Notice: Disclaimer of Responsibility for Community Comment

Due to the small size of the student body, the Corporation cannot be responsible for community speculation regarding the non-participation of a particular student in extra-curricular or co-curricular activities.

N.) Drug Testing Policy Consequences

General Information: For the purpose of this policy, "extra-curricular" will be used to include extra-curricular and co-curricular activities, dances, and student drivers unless otherwise stated.

Consequences for Non-compliance: Students who do not participate in the Northeastern High School/Northeastern Middle School Drug Testing Program will not be permitted to participate in extra-curricular and co-curricular activities, dances, and driving.

REFUSAL: Should a student/athlete or parent/guardian of a student enrolled in the testing program refuse to provide a sample or have their student provide a sample, when randomly selected to do so, the student will be treated as a positive result and subject to the offense chart listed above.

If a student qualifies for participation in the program in more than one area (i.e. a student athlete that is also a participant in extra-curricular and co-curricular activities, dances, and/or drives) **the student will be suspended in all applicable areas.**

Other rules: *Apart from this drug testing program, Northeastern High School/Northeastern Middle School and the coaching staff/sponsors of each sport/activity have their own rules and requirements. Coaches/sponsors have the necessary authority to enforce those rules. Any student who violates a rule or requirement as a member of a team or activity will be subject to the consequences as defined in those rules and requirements.*

O.) Consequences - Co-Curricular Activities

First Offense:

The student will be suspended 50% of the activities associated with the class or academic course for 90 calendar days. The student will be prohibited from participating in activities related to the class or academic course scheduled outside of the classroom or outside of the school day. The student's teacher or the activity advisor will make arrangements for the student to make up the missed activity through additional classroom work or other projects. The student will not receive academic penalty for failure to participate in co-curricular activities because of a positive test.

The building principal or his /her designee may reduce the suspension to 25% of the activities associated with the course for 90 calendar days. This option may be pursued only if the following criteria are met:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern Wayne Schools and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

All suspensions will occur for consecutive events.

Second Offense:

The student will be suspended 75% of the activities associated with the class or academic course for 90 calendar days. The student will be prohibited from participating in activities related to the class or academic course scheduled outside of the classroom or outside of the school day. The student's teacher or the activity advisor will make arrangements for the student to make up the missed activity through additional classroom work or other projects. The student will not receive academic penalty for failure to participate in co-curricular activities because of a positive test.

The building principal or his /her designee may reduce the suspension to 40% of the activities associated with the course for 90 calendar days. This option may be pursued only if the following criteria are met:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern Wayne Schools and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

All suspensions will occur for consecutive events.

Third Offense:

The student will be permanently suspended from all co-curricular classes or academic courses for the remainder of his/her academic career at Northeastern High School/Northeastern Middle School.

REFUSAL:

Should a student or parent/guardian of a student enrolled in the testing program refuse to provide a sample or have their student provide a sample, when randomly selected to do so, the student will be treated as a positive result and subject to the offense chart listed above.

If a student qualifies for participation in the program in more than one area (i.e. a student athlete that is also a participant in extra-curricular and co-curricular activities, dances, and/or drives) the student will be suspended in all applicable areas.

P.) Consequences for Student Athletes

Computation of Percentages for Athletes

A season is defined as being the total number of regular scheduled season contests plus one (1) IHSAA tournament contest. To determine a percentage of a season take the total number of contests and multiply by the appropriate percentage. The fractional portion of a penalty will be rounded off to the next highest whole number (e.g. 1.25 moves to 2.)

If there are not enough contests remaining to serve the suspension, the penalty will continue for the next sport in which the suspended athlete competes. The athlete must finish that sport season for the suspension to count.

First Offense:

The student/athlete will be suspended for 50% of the athletic team's season's calendar of events. If any offense occurs during the off-season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity.

The building principal or his/her designee may reduce the suspension to 25% of the athletic season if:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern High School/Northeastern Middle School and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

All athletic suspensions will occur for consecutive events played.

Second Offense:

The student/athlete will be suspended for 75% of the athletic team's season's calendar of events. If any offense occurs during the off season in athletics or if the student is not currently participating in any activity, the penalty would begin at the beginning of his/her next regular season or activity. All athletic suspensions will occur for consecutive events played.

The building principal or his/her designee may reduce the suspension to 40% of the athletic season if:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern High School/Northeastern Middle School and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

All athletic suspensions will occur for consecutive events played.

Third Offense:

The student/athlete will be suspended from participation in all athletics **for the remainder of his/her enrollment** at Northeastern High School/Northeastern Middle School.

REFUSAL:

Should a student/athlete or parent/guardian of a student enrolled in the testing program refuse to provide a sample or have their student provide a sample, when randomly selected to do so, the student will be treated as a positive result and subject to the offense chart listed above.

If a student qualifies for participation in the program in more than one area (i.e. a student athlete that is also a participant in extra-curricular and co-curricular activities, dances, and/or drives) the student will be suspended in all applicable areas.

Q.) Consequences for Dances/Student Drivers/Extra-Curricular Activities

First Offense

The student will be suspended from parking on school grounds during school hours and/or participating in any dances or extra-curricular activities for 90 calendar days.

The building principal, or his/her designee, may reduce the suspension to 45 calendar days only if:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern Wayne Schools and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not be an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

Second Offense

The student will be suspended from parking on school grounds during school hours and/or participating in any dances, or extra-curricular activities for 120 calendar days.

The building principal, or his/her designee, may reduce the suspension to 60 calendar days only if:

1. The student and parent/guardian agree to a drug and alcohol assessment provided by an alcohol/drug agency in the community selected by the parent and approved by Northeastern Wayne Schools and conducted by a Certified Alcoholism/Drug Abuse Counselor, and follow his/her recommendations.
2. The parent/guardian is responsible for all costs associated with the assessment and treatment.
3. The assessment and treatment must avoid a conflict of interest. The facility used may not an employee that has a family relationship to the student.
4. In order to receive reduction of penalty, the parent/guardian must provide proof of drug and alcohol assessment and enrollment in the recommended programs.
5. Failure to provide proof of completion of recommended programs will result in loss of extra-curricular participation until the next school registration date.

Third Offense

The student will be suspended from participation in all parking privileges during school hours, dances, and extra-curricular activities for the remainder of his/her enrollment at Northeastern High School/Northeastern Middle School.

REFUSAL:

Should a student or parent/guardian of a student enrolled in the testing program refuse to provide a sample or have their student provide a sample, when randomly selected to do so, the student will be treated as a positive result and subject to the offense chart listed above.

If a student qualifies for participation in the program in more than one area (i.e. a student athlete that is also a participant in extra-curricular and co-curricular activities, dances, and/or drives) the student will be suspended in all applicable areas.

**Northeastern Wayne School Corporation
Extra-Curricular Activities Drug Testing Program
Consent Form**

A Student who does not return this Consent Form within the specified time period will be required to submit to a drug test prior to participation in extra-curricular activities at Northeastern. The student and/or his/her parent/guardian will be financially responsible for all costs and expenses of said test.

I have received, read, and understand the information contained in the "Northeastern High School/Northeastern Middle School Extra-Curricular Activities Drug Testing Program". I desire that (Print Student Name Clearly) _____ will be a participant in this program and in the extra-curricular programs of Northeastern Wayne Schools. We voluntarily agree to be subject to its terms for the duration of the student's participation in extra-curricular activities throughout grades 6 through 12. We accept the method of obtaining specimens, testing, and analyses of such specimens, and all other aspects of the program. We agree to cooperate in furnishing any specimen sample that may be required from time to time.

We further agree and consent to the disclosure of the sampling, testing and results provided for this program. This consent is given pursuant to all State and Federal Privacy Statutes, and is a waiver of rights to nondisclosure of such test records and results but only to the extent of the disclosures in the program.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

*****Non-Consent*****

I (Print Student Name Clearly) _____ have decided not to participate in any extra-curricular activities sponsored by Northeastern High School/Northeastern Middle School. In order for me to participate in extra-curricular activities at a later date, I understand that I must submit to urinalysis test. We further acknowledge the cost of this test is to be the obligation of the parent/guardian (or student if legal age.)

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____